

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Council Chamber, Bradley Road, Trowbridge, BA14 0RD
Date: 5 May 2011
Start Time: 7.00 pm
Finish Time: 9.50 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) penny.bell@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Ernie Clark (Chairman), Cllr Stephen Oldrieve (Vice Chairman), Cllr Peter Fuller, Cllr Tom James MBE, Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn and Cllr Jeff Osborn

Cllr Keith Humphries (Cabinet Member for Health and Wellbeing)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Rachel Efemey, Community Area Manager (CAM)
Ian Baker, Digital Inclusion Programme Manager
Niki Willows, Play Development Advisor

Town and Parish Councillors

Trowbridge Town Council – Rollie Cleere, Lance Allen (Clerk)
Southwick Parish Council – Kath Noble
West Ashton Parish Council – Peter Westlake

Partners

Wiltshire Police – Inspector Dave Cullop
Wiltshire Police Authority – Kieran Kilgallen

Trowbridge Community Area Future – Doug Ross
RUH – Brian Stables, Vidan Masani, Tim Edmonds
Parish Councils Liaison Group – Gaynor Polglase
Chamber of Commerce – David Baker

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Trowbridge Area Board.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Graham Payne, Michael Hudson – Service Director, Mike Franklin of Wiltshire Fire & Rescue Service, Roger Evans of North Bradley Parish Council and the Community Area Young Peoples' Issues Group.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 17 March 2011 were agreed a correct record and signed by the Chairman.</p> <p>It was noted that, following the recent issue of cars being sold on the roadsides, the problem seemed to be reoccurring on the Frome Road site. Action: The Community Area Manager would inform the appropriate officer and request an update for the next Area Board meeting.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Jeff Osborn, John Knight, Peter Fuller, Tom James and Helen Osborn all declared general personal interests in Trowbridge Town Council issues due to being members of Trowbridge Town Council. All councillors had dispensations allowing them to speak and vote on such matters.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced that detailed information was contained within the agenda on the current consultation on waste sites, the End of Life Care Strategy and the Older People's Accommodation Strategy.</p> <p>The Chairman also made the following announcements:</p> <p>Dropped kerbs - A thank you letter had been received from a local resident expressing gratitude for the dropped kerbs that had recently been created on St Thomas Road in Trowbridge. Thanks had also been received from the residents of Hilperton for the dropped kerbs that had recently been installed in the village.</p> <p>Wilts Life Awards - Trowbridge Town Council had recently nominated Longmeadow Tara for the Wilt Life Awards, Community group of the Year, and the group had been awarded the runners up prize.</p>

6.

Partner Updates

Updates from partners were received as follows:

i. Wiltshire Police

An update report from Wiltshire Police was included within the agenda. The following issues arose from the report:

- Inspector Cullop announced that the results of the recent public consultation would be presented at a future meeting of the Area Board.
- The 'lock it or lose it' campaign was soon to be re-launched. This would hopefully raise awareness for people to be more vigilant with their vehicles, especially older vehicles which tended to be targeted by thieves.
- The overall crime detection rate in the Trowbridge Community Area was the highest in the county.
- Non-dwelling burglaries, which included sheds, garages and some commercial property, tended to be higher during the summer months with garden machinery being targeted.
- A range of options for partnership working were being explored, including the use of community hubs in partnership with Wiltshire Council and regional working with other forces including the sharing of units such as major crime.

ii. Wiltshire Fire & Rescue Service

Update reports from Wiltshire Fire & Rescue Service for March and April were included within the agenda and handed out at the meeting. There was no further update.

iii. NHS Wiltshire

An April update from NHS Wiltshire was included within the agenda. There was no further update.

iv. Trowbridge Community Area Future (TCAF)

An update from TCAF was distributed at the meeting. Concern was raised that the Trowbridge Community Area was missing out and action needed to be taken in partnership with interested parties to address the issues and make the area attractive to investors.

Action: Councillor Keith Humphries undertook to pass on these concerns to his Cabinet colleagues.

v. Community Area Young Peoples' Issues Group (CAYPIG)

The CAYPIG was now meeting once every week at the Studley Green TARA and various ideas were being explored including fundraising and a commercial cinema. The CAYPIG had also been presented with a certificate from Trowbridge Town Council for services to the community.

	<p>vi. Parish and Town Councils <u>Parish Councils Liaison Group</u> The Parish Councils Liaison Group had very recently met and the main issues that had arisen had been transport related. The group was working with the appropriate Wiltshire Council officers to address the issues.</p> <p><u>Trowbridge Town Council</u> Trowbridge Town Council provided an update as follows:</p> <ul style="list-style-type: none"> • The Town Council remained concerned about car parking charges in the town, particularly at Church Street and Stallard car parks. The Town Council was also concerned at the potential ban on Cleveland Bridge in Bath. • A 'Trowbridge Villages' exhibition was currently on display at the museum, and further events would take place on Saturday 7 May in conjunction with the Lions May Fayre. • The Town Council had recently met with the CAYPIG and would be taking forward the request of possibly providing lighting at the skate park until 9.00pm. • The Civic Centre project remained on budget and was scheduled for completion before the end of the year. • Newland Homes had expressed interest in developing 78 homes on the remainder of the former bottling plant site.
7.	<p><u>Outside Body Updates</u></p> <p>Transforming Trowbridge The ongoing issue of poor pedestrian access to the Gateway in Trowbridge had been the main focus, and a transport and footfall survey needed to be carried out in order to assess the problem and decide on the best course of action. The loss of jobs as a result of the closure of Vodaphone and Virgin Mobile was also a major concern. The new Matalan store in Trowbridge was due to open next Thursday, and the KFC appeal had come through and would be taking place shortly. Another major concern was with regards to the completion of a new leisure centre, which had been put back from 2013 to 2015.</p>
8.	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Keith Humphries provided an explanation of his responsibilities under his Cabinet portfolio of Health & Wellbeing, which was soon to be re-named as Public Health & Public Protection. The main elements to Councillor Humphries' portfolio included:</p> <ul style="list-style-type: none"> • Working with a wide range of partners country-wide. • Working to integrate public health into public authorities, with Wiltshire Council being an 'early implementer'. • Dealing with all public matters including screening programmes, trading standards, environmental health, food safety, licensing and emergency

	<p>planning.</p> <ul style="list-style-type: none"> • Knowledge management, including the Joint Strategic Needs Assessment. • The Olympics, dealing with the build up and the legacy afterwards, and organising the torch relay. <p>The Chairman thanked Councillor Humphries for his presentation.</p>
9.	<p><u>Stallard Street Play Area</u></p> <p>Niki Willows, Play Development Advisor at Wiltshire Council, gave a presentation on the building of the new Stallard Street play area, which had been developed using Playbuilder funding from the Government.</p> <p>Following the presentation an issue was raised regarding issues with the path that ran through the play area, particularly people smoking. The Area Board felt strongly that 'no smoking' signs should be placed on the two gates into the play area.</p> <p>Action: Suggestion to be passed to Niki Willows for consideration.</p> <p>Further concern was raised regarding the future maintenance of the play area, as there was currently no provision for this. It was generally felt that it was very important that revenue funding should be available for ongoing maintenance, to prevent the play area from deteriorating.</p> <p>Action: The Community Area Manager and the Chairman undertook to investigate these concerns.</p> <p>An opening celebration for the play area would take place on Thursday 2 June at 10.30am, and it was hoped that members of the public would attend.</p>
10.	<p><u>RUH NHS Trust - Foundation Trust Application</u></p> <p>Brian Stables, Chairman of the RUH NHS Trust, gave a presentation on the RUH's Foundation Trust application and its plans for the future.</p> <p>A Foundation Trust was described as follows:</p> <ul style="list-style-type: none"> • Public Benefit Corporations, based on the concept of mutual organisations. • Members were drawn from patients, the local community and staff. • Accountable to members for the types of services offered and standards of care • Integral to the NHS but with greater freedom from the control of the Strategic Health Authority and Department of Health. • Greater freedom to invest money in patient care based on local need. • Foundation Trusts were not private hospitals, did not return a profit to members but invested surplus in patient care.

	<p>The RUH would continue to provide comprehensive acute care through the Service Development Plan, but would be focussing on cancer care, the Royal National Hospital for Rheumatic Diseases and developing the hospital site.</p> <p>It was envisaged that the RUH would become an NHS Foundation Trust by April 2012. Updates were available via the RUH website at: www.ruh.nhs.uk/foundationtrust</p> <p>After the presentation, the following comments arose:</p> <ul style="list-style-type: none"> • Massive investment had been made, particularly in the past few months, to abolish any remaining mixed-gender wards. • 'Monitor' was the licensing organisation for Foundation Trusts, and the White Paper had made provision for Monitor to become a 'market-maker'. • The hospitals were not in competition with each other, as the number of patients was not decreasing. • All hospitals needed to be a Foundation Trust, or part of one, by 2014. • There was no intention for the RUH to ever enter into any Private Finance Initiative schemes. <p>The Chairman thanked Brian Stables for his presentation.</p>
11.	<p><u>Digital Inclusion - Superfast Broadband Survey</u></p> <p>Ian Baker, Digital Inclusion Programme Manager at Wiltshire Council, gave a presentation on the Council's Superfast Broadband survey.</p> <p>The current provision of broadband in Wiltshire was quite patchy, particularly in rural areas, and Wiltshire Council was investing £16million with the aim of having a minimum of 85%, (possibly 95%) of premises to have access to superfast broadband by 2015.</p> <p>Further information, including access to the survey, could be accessed via the following link: www.wiltshire.gov.uk/digitalinclusion</p>
12.	<p><u>Trowbridge Community Area Future</u></p> <p>Doug Ross, Trowbridge Community Area Future Coordinator, presented the draft Trowbridge Community Area Plan and sought the views of the Area Board.</p> <p>A number of comments arose, as follows:</p> <ul style="list-style-type: none"> • Some people felt that a new secondary school was required on the Eastern side of Trowbridge. The suggestion of a new school on the northern side was also made. • The issue of housing needed to be considered further, particularly with the lack of first time buyers which impacted on the market. It was also important not to misinterpret housing as meaning 'social housing' only.

	<ul style="list-style-type: none"> • A comment was made regarding the provision of green space in Trowbridge town, and it was suggested that a more robust approach was needed for the provision of informal green space. • It was felt that the main outcomes within the plan needed to be more specific with appropriate targets being set. • It was suggested that the plan should contain more emphasis on cycling and cycling provision within the town and surrounding villages. • A few comments were made regarding the size of the plan, and it was suggested that the size should be reduced because it was too long at present. <p><u>Decision</u> The Area Board noted the Draft Trowbridge Community Area Plan and thanked the Coordinators for their work, and requested that further work was completed with a view to bringing a revised Plan to a future meeting of the Area Board for consideration.</p>
13.	<p><u>Bath Bridge Ban Report</u></p> <p>The Chairman reported that he had been in contact with Councillor Dick Tonge, Cabinet member for Highways & Transport, along with various appropriate officers, regarding the issue of the proposed bridge ban in Bath.</p> <p>Bath & North East Somerset Council was currently going through its elections and so it had been advised that the issue would be best addressed following this. An update would therefore be provided at the next meeting of the Area Board.</p>
14.	<p><u>Community Asset Transfers</u></p> <p>A discussion took place regarding the Community Asset Transfer process in relation to the application from Wiltshire Rural Music School, particularly with regards to concern that the matter was not being addressed in a satisfactory manner or timeframe by Wiltshire Council officers.</p> <p><i>Action: The Community Area Manager would invite the Leader of the Council, or an appropriate substitute, to the next meeting of the Trowbridge Area Board to address this issue. Also, if appropriate, a round table meeting with Councillors, Officers and Wiltshire Rural Music School to be set up.</i></p>
15.	<p><u>Community Area Grants DVD</u></p> <p>A DVD was played featuring recent projects at Larkrise Community Farm and Newtown Primary School, both of which received Community Area Grant Funding from the Area Board during 2010/11.</p> <p>Following the DVD, the Chairman presented both projects with a plaque and</p>

	both projects were congratulated on their achievements.
16.	<p><u>Any Urgent Business and Forward Plan</u></p> <p>The Chairman announced that the Coroner's service at the Trowbridge Town Hall would be ending at the end of this year. An officer would be invited to the next meeting of the Area Board to provide more information on this.</p> <p>The Chairman apologised for the late running of the meeting and stated that future agendas might have to have less topics on them.</p> <p>The next meeting would be held on Thursday 7 July 2011, at 7.00pm, in the Atrium at Bradley Road.</p>
17.	<p><u>Allocation of Funding</u></p> <p>i. Community Area Grants The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>a) Trowbridge Wanderers – the sum of £5,000 was requested to refurbish the shower facilities.</p> <p><u>Decision</u> The Area Board awarded the sum of £5,000 to Trowbridge Wanderers. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>b) Alzheimer's Support – the sum of £4,500 was requested for the creation of a Trowbridge dementia hub.</p> <p><u>Decision</u> The Area Board awarded the sum of £4,500 to Alzheimer's Support on condition that the match funding from the Landfill Trust was confirmed. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>c) Trowbridge & District Youth Band – the sum of £990 was requested to run a participatory music project with children from Studley Green.</p> <p><u>Decision</u> The Area Board awarded the sum of £990 to the Trowbridge & District Youth Band on condition that the group did not apply for a similar project elsewhere as this would become core</p>

	<p>funding. <u>Reason:</u> <i>The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Trowbridge Community Area Plan.</i></p> <p>ii. Trowbridge Community Area Future (TCAF) The Area Board considered the allocation of 2011/12 funding to TCAF.</p> <p><u>Decision</u> The Area Board approved the whole year's core funding of £15,556 with an agreement to release the 1st tranche of £7,778 immediately.</p> <p>The Area Board agreed to the release of the 2nd tranche at the 17 November 2011 Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board had been met.</p>
18.	<u>Close</u>